**WELCOME BACK 🎉**

**How was everyone’s winter break? Any highlights?**

**Meeting Agenda:**

* Introductions
  + Name, year, major, position, on campus or remote, something cool about yourself, & why you joined the club/E-Board!
* Review of 2021-22 Club Agenda
  + E-Board Structure
  + Team Structure
  + Goals
  + Plans for upcoming semester

**2021-22 Club Agenda:**

* **E-Board Structure: Positions & Responsibilities** 
  + Rex/Radhey and Rachel Zhu = The Presidents are responsible for:
    - Official representation of the club;
    - Communication with the university administration and other organizations at the university;
    - Scheduling and setting the agenda for meetings;
    - Oversight of all club operations.
  + The Vice-President is responsible for:
    - Assisting the Presidents, assuming presidential authority when necessary;
    - Assisting the rest of the E-Board in their roles;
    - Regulating meetings and club operations.
  + The Secretary is responsible for:
    - Managing the club schedule for all events and meetings;
    - Taking attendance and notes at every E-Board and Team Leader meeting;
    - Taking notes at every general meeting;
  + The Treasurer is responsible for:
    - Formulating a pitch plan for funding;
    - Managing and keeping account of all club funds & fees.
  + The Public Relations/Events Coordinator is responsible for:
    - Management of club events, including but not limited to scavenger hunts, mystery-themed dinner parties, visits from guests, etc.;
    - Communication with other organizations at Boston University;
    - Outreach and communication with external parties;
    - Student body outreach, advertising, and recruitment.
    - Cats names: Ludo, nova, cleo, tobin, freckles, suki, alfredo
      * Suki <33
  + The Digital Manager is responsible for:
    - Maintenance of the organization’s online presence, including:
      * Updating the website, maintaining the website tips forum, updating the E-Board on tips of interest;
      * Posting regularly on Instagram, promptly responding to direct messages and comments on Instagram, updating the E-Board on public feedback;
      * Creating and formatting an online newsletter with updates on club activities/discoveries of interest.
* **Team Structure**
  + Teams: Barrie, Houdini, Kipling, Milne, Stevenson, Stoker, Wells, Wilde, Wodehouse
  + Current Team Leaders: Gage Schmid (Team Wilde), Ellie Mencke, Luisa Mesa, Libby Egan
  + Empty slots: 5
    - Hold a large general meeting where we announce Team Leadership opportunities
* **Goals for This Semester:** 
  + Setting the club up for long-term success: recruitment, attendance, campus recognition!
  + Setting up the Constitution and File the
  + *Questions to consider:*
    - How can we foster and retain high engagement this semester, in light of the COVID pandemic and the school’s hybrid status?
    - What events can we plan in light of the school’s hybrid status?
  + Events for this semester:
    - Game nights (Among Us, Jackbox, etc.)
    - OSINT Sprint Training and Sprint Sessions
    - [The Secret Treasure Hunt (NYC)](https://12treasures.com/12-new-york/)

**NOTES MEETING 1/29**

* **INTRODUCTION**
  + Rex/Radhey Pres.
    - Major in engineering,
    - Had the idea of the club
    - Posted on reddit; 150 ppl = 3 days;
  + Rachel Pres. = home, Tarot readings, vacancy for club
  + Anna Rafferty = The Vice-President
    - Double major in English and classical studies
    - On campus, Kilachand Hall
    - Cat named cinnamon 25 lbs
  + Mitali Sakharkar = The Secretary
    - Off-campus = Los Angeles
  + Charlie Kielt = The Treasurer
    - P.I.
      * Contracted by hedge funds by private equity funds to make sure no tax evasion and felonies
      * On campus
      * fun job :)
    - Major in Economics
    - Private investigator very interested
  + Abby Lowry = The Public Relations/Events Coordinator
    - Sophomore, Public Relations Major, PR coordinator, Montana off-campus, 8 farm cats!!
  + Phoebe Keliikupako = The Digital Manager
    - Very into Tarot and Astrology
    - 16 years best friends :)
    - Saw the club on BU Gigs
    - Rachel was in her class, knew her and wanted to branch out and do more with clubs!
    - Lots of content on TikTok and Insta FYP
* **TEAM STRUCTURE**
  + Rough outline of ideas of responsibilities written above
  + Everyone will be helping each other out, and will change with time
  + Informal and learning environment
  + **Presidents**
    - General overseer
    - Face of the organization
  + **VP**
    - Assistant to everyone in Eboard,
    - Thumb on pulse
    - Overseeing eye to help out
  + **Secretary**
    - Managing club scheduling
    - Organization
    - Keeping track of team meetings too!
  + **Treasurer**
    - Perhaps engage with responsibilities on content of the club
  + **PR**
    - Club event ideas, lots of them
    - Need to review them as well as set a timeline for the future as well
    - External party communication as well!
    - Study body outreach with conjunction with digital media
  + **Digital Media**
    - Website
      * Update it with information
      * Tips forum on the website for the club to do/look into in the future for engaging tasks
      * Public suggestions
    - Instagram
      * Post lots!
      * Respond to DMs
    - Newsletter
      * Include information about crimes and miscellaneous information related to our subject idea perhaps
      * Unknown for the schedule - need to figure out as we go
* **GROUP ORGANIZATION**
  + Smaller groups and come back to have competitive sessions together
  + Break groups down as according to the Nonary Author Sir Arthur Conan Doyle contemporary writers
  + **Team Leaders**
    - Have 4 picked out for team leaders, need 5 more (preferably already engaged ppl)
      * 1 is already assigned to a team
      * No particular process for assignment, random assignment
    - Difficult to choose team leaders
      * OPTION 1: Start getting going with large club assembly activities
        + See who is active and most engaged
        + Have these students be the team leaders
      * OPTION 2: Similar process to the selection process for E-board
        + Longer, more time consuming, more formulaic
        + Easier to start out with a solid structure
    - Keeping People Engaged throughout the semester
      * Might foster higher engagement if you put people in small groups to begin with rather than the large community
        + Start out with fully formed team leadership board therefore

More exhaustive process due to formality

* + - * Idea = Put the team leaders on the google forms
        + Avoid announcing right now
        + Don’t want to ruin anagram early on
      * Adjusted Idea = Good consensus
        + General preliminary meeting to introduce the club without spoiling the icebreaker
        + Add on a google form for interest in the club team leader positioning
        + Go from there for when we assign team leaders and teams respectively
    - Constitution
      * File with the SAO to try to ensure smooth sailing as far as formalities are concerned
      * Goal = Around March to be fully filed
  + **Overall Club Goals/Moving Forwards**
    - Among Us, fun nights, relaxing session
    - Learn OpenSource Intelligence
      * Work with Trace Labs + Other partner organizations
      * 2-3 sessions
      * Very compatible with LFA status of students
      * Just need the laptop handy
      * Perhaps during a weekend off (preferably)
      * Charlie is going to help with looking for contacts
        + Forensics, Law enforcement
        + BU Alumni
        + True Crime capacity/Go over what their job includes
    - Treasure Hunts
      * CONSENSUS = tabled for now, unsure how feasible in COVID times
      * Basis
        + Book in the 1960-70s that has a list of treasure maps and hints to find one
      * Prescreening
        + Have a competitive puzzle search thing to pre-screen
        + Need a small group for long-term situation work
      * New York one has not been solved
        + Take a trip down to New York in Fall 2021

Closest trip to BU

* + - * + Until then work online
      * 12treasures.com
        + Lots of hints in the Boston one that alludes to BU campus itself

Just found Fall 2019

Seaboard district treasure was found there

* + - * + Interactive website

Other solved ones = Cleveland/Chicago/Etc.

* + **How to Integrate Ghost-hunting/Paranormal activity section of the Club?**
    - Issue: Lots of places in the BU area
      * Unfortunately not very safe for now, moving only small groups of people
      * Difficult to coordinate
    - Solutions
      * Have two parts in the website that separates out true crime vs paranormal to help engage that audience
      * Have a discussion with people’s own experiences
      * Research Projects
        + May be too intensive
      * Trips for Cool places that aren’t necessarily paranormal, but close
        + Salem for Paranormal activity

Etc.

* + - * + SAO

wouldn’t have to pay for it

Any trips already have to be done in time slots anyways

* + - * Have a professional paranormal activity speaker come and talk to the crowd
        + Help to mitigate the risk

Example to reference: <https://www.pleasantonweekly.com/calendar/event/julian-lage-in-concert#!/details/Virtual-Paranormal-Investigation/8575079/2020-11-07T19>

* + **Activities/Ideas in General**
    - General
      * Have museum curators or FBI officers working at the Gardner Museum to do a virtual tour or walkthrough and lecture on how they investigate the crimes
    - Social Media
      * Have anybody do story take-overs of the Instagram acct and go around to the various haunted or cool areas in Boston!
    - Podcast
      * Featuring community members
      * Have short segments of members talking about their interests and experiences in general
    - Workshops
      * Charlie is going to integrate in and work on practical skills ideas
  + **Moving Forwards Constructive Timings**
    - Timing for Fridays at 5pm EST for weekly e-board meetings
    - Website for the general club will be started to be worked on within the next week
      * Tentative deadline = 1 week or 2 wks from 1/29.
    - General meeting scheduling in the Next 7-8 days
      * Tentatively Fridays right after the E-board meeting/moving the E-board meeting a little bit up to make timings most convenient for everyone
      * Sending out a form (whentomeet)